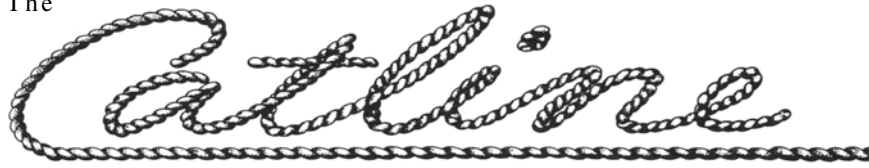


ASSOCIATION OF
DESK AND DERRICK
CLUBS

The



THE DESK AND DERRICK CLUB OF HOUSTON

Volume 57

Issue 11

President's Letter

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November 2008

Dear Members,

November is here and the temperatures are certainly cooler. Hopefully you've had time to sit outside and enjoy the weather before we get into the holiday shopping and decorating frenzy. It's also a good time to finish up those projects that have been hanging around for a while.

The 2009 Houston Club Board of Directors was elected at the October meeting. Your new Board of Directors is:

President: Patricia Cook

Vice President: Judi Adams

Secretary: Judy Turner

Treasurer: Tiffany Glenn

Directors: Kelley Sebesta and Angela Hicks

Barbara Landrum has agreed to serve again as Parliamentarian for next year.

The membership also voted to initiate a golf tournament in 2009 as a fund raiser. We'll need all of you working together to make this a success. Barbara is looking into tournament sites, and we should have a date and location this month. It's not too early to start thinking about who you can contact about playing and sponsoring this endeavor. The Golf Tournament Committee will be looking for this information in order to do a mailing after the first of the year.

The 2010 Convention Committee is getting ready for another meeting to bring everyone up to date on each of the subcommittee's activities. Be looking for information soon from this committee.

Camaraderie is scheduled on Saturday, December 6 at E. Richey Gardens & Banquet Facility at 1600 East Richey Road. This is a new venue for us this year. I've been out to their Web site, and it looks like we're going to have a great time. Be sure to invite your family and friends to join us to start the holiday season right! The committee will be accepting donations of holiday craft items at the November membership meeting.

We have a lot of activities going on in the Houston Club. You have the opportunity to get involved in any or all of them, so don't be shy – jump right in and get involved. Remember: No one of us is as successful as all of us working together.

See you next week and Happy Thanksgiving!

Pat

ADDC President's Letter

November 2008

Dear Fellow Members:

Even though the year is nearing the end, there are still so many activities happening within the clubs. Foremost, is the election of officers who will lead your club in 2009. Most of these elections will take place this month, and I want to extend my thank you to anyone vying for an office. Stepping into a leadership role can be intimidating but just keep in mind there is always someone in your club willing to help you step into this role. For those of you who have served your club this year, and are looking for something to do next year, please consider volunteering for an ADDC Committee.

This month I would like to share with you some of the information, I received from Katherine G. Coyle, an attorney with Conner & Winters. She is the attorney I met with in Tulsa. There are still several issues and/or questions I am working with her on but I thought I would at least make you aware of some of the items we discussed.

- ◇ During the seminar we attended at the 2005 Convention, there was some question as to whether or not there was an issue with reimbursement of expenses to members.

Response: Reimbursement of Expenses: You have asked if it is permissible for the Association to reimburse Board members and volunteers for expenses they incur in connection with Association business. Yes, it is permissible to do so. The Association should have written reimbursement policies that have been adopted by the Board that provide for the reimbursement of reasonable expenses.

This would apply to clubs as well. I think the main concern here was reimbursing the club delegate and/or alternate for expenses incurred in regards to attendance at Regional Meetings and the ADDC Convention. This should be addressed in your by-laws as to how the approval of the expenses would be handled. This is not to say that every member is reimbursed for their expenses; it is addressing expenses approved by the club.

- ◇ Donations to charitable organizations: You have asked if it is permissible for the Association to make donations to charitable organizations.

Response: The answer is yes. It would be a good policy to have a copy of the charitable organization's exemption letter from the Internal Revenue Service ("IRS") in the Association's files before any contribution is made. Also, the Association should have adopted guidelines about making any donations and should verify in writing with the recipient charitable organization that the funds were used for charitable purposes as intended.

I had several clubs inquiring about this. Your board agreed that we need to establish a policy or guidelines that would help the clubs in handling these requests. This should be done before the end of the year. In the meantime, if your club is considering such a donation, please get the information Mrs. Coyle suggested, and maintain it in a club file for audit purposes.

I am still awaiting more information in regards to funds obtained through fundraisers for scholarships that have been set up by clubs. Since we are a 501(c)(6) organization, these are not considered tax deductible charitable contributions and all promotional materials should state this fact. I have spoken to Mrs. Coyle recently, and she will give us more detailed information about how to handle these fundraisers and distribution of the funds.

I will keep all of you informed of any discussion items as I receive information.

Now, above all, I want to take this opportunity to wish all of you a Happy Thanksgiving. We have so many blessings to be thankful for so let's all take a moment to reflect on these.

Until next month...

Sheryl



58th Annual ADDC Convention
September 14 – 20, 2009
Calgary, Alberta Canada
Hosted by
the Alberta Foothills Desk and Derrick Club





Region IV Director's Letter

November 2008

Every day is the perfect time to say thanks!

Fall has finally arrived in Texas and it couldn't have come at a better time to get us all into the spirit of the season. Some of my favorite holidays will be happening soon including the long awaited Thanksgiving Day. Not to mention that hurricane season will soon be over. I know many of you probably share that same feeling! Let's enjoy the cooler weather and get back outdoors to enjoy all the things that we have been blessed with this year.

For D&D this is the time of year when each club will be nominating and voting in new officers for their clubs. It is a great opportunity to sit down and evaluate where your club currently is and what goals you would like to work towards accomplishing in 2009. With new officers, come new ideas and a new approach. Embrace the change and look forward to an exciting year ahead!

Thanks to the Beaumont club for including me in their club's social in October. I was able to join President Dora Willett and Lurl Andrus along with numerous other members for a night of food, drink and music. And I was able to share with them a run-down of all the results from convention that they had to miss.

Congratulations to the Graham and North Harris/ Montgomery Counties clubs for their successful Industry Appreciation nights. I was pleased to be able to attend both. I'm also looking forward to traveling to the Fort Worth Club's IAN meeting this month.

December will find me traveling to Beaumont, Dallas and my own club to perform the club's Installation of Officers. After those trips are concluded then I will be able to successfully say that I made it to at least one meeting for every club.

Your "To Do" list for the next 2 months:

- ❖ Make sure to submit a copy of the new officers form, ADO31. This should be done immediately following your club elections.
- ❖ Submit AIMEE contest entries by December 15th.
- ❖ Start sending in your membership renewal forms and dues.

May each of you and your families be blessed with a season full of happiness, health and love. And to quote Ralph Waldo Emerson, may we be thankful...

*For each new morning with its light,
For rest and shelter of the night,
For health and food,
For love and friends,
For everything Thy goodness sends.*

Until next month,

Melinda



REGION IV MEETING MEMO

Since the holidays are coming up I just wanted to remind you of some of the details on the 2009 Region IV meeting in Victoria. As we all like to shop and will be shopping for Christmas I wanted to remind you that Friday night we are having a **Pajama Party**, with a house shoe/slipper contest. Saturday night the attire for the Banquet is **BLACK AND GOLD**, since this will be the **50th Annual Region IV Meeting**.

Happy shopping, Cindy Miller



Victoria, Texas

Desk and Derrick Club of Houston

Board of Directors - 2009

2009 Officers

President	Patricia Cook
Vice President	Judi Adams
Secretary	Judy Turner
Treasurer	Tiffany Glen
Director	Angela Hicks Kelley Sebesta



2009 Board of Directors Angela Hicks, Judy Turner, Pat Cook, Judi Adams, Tiffany Glen, Kelley Sebesta



Want to Volunteer?

Houston Club members volunteer at Texas Alliance of Energy Producers Wildcatters receptions. A recent reception honoring Gene Van Dyke, President/CEO of Vanco Energy Company, was held at the Petroleum Club. On November 14th, there will be a Houston Legends Luncheon honoring Robert Mosbacher, Sr. at 12:00 noon at the Petroleum Club.

The November Wildcatters reception is scheduled for the 19th honoring Douglas L. Foshee, President/CEO/Director of El Paso Corporation. The Wildcatters receptions are held in the evening. If you would like to volunteer at these events, please contact Barbara Landrum. It's educational and enjoyable to volunteer!



API Golf Tournament Volunteers:
Joel Battle, Judi Adams, Patrice Kight, Nina Reyes, Marie Wilkinson, and Barbara Landrum

ABC's of D&D

By Judi Adams

A is for Association: the Association of Desk and Derrick Clubs was founded in 1949 by Inez Awty "Star" Schaeffer and the Articles of Association signed in 1951.

B is for Bulletin: the Desk and Derrick Club of Houston communicates to its members via a monthly bulletin: *The Catline*. Contents includes monthly letters from the Association president, the region director, and the club president, recaps of recent activities, and news of upcoming events as well as communications from Association committees.

C is for Convention: an annual international gathering of the members during which field trips and seminars are presented, Association officers are elected, future sites of convention are selected, and networking opportunities abound. Clubs send a delegate and alternate to represent and vote on behalf of the club's members.

D is for The Desk and Derrick Journal (DDJ): a quarterly publication distributed to all Desk and Derrick members. News and information relating to the Association (including plans and policies) are included in this invaluable membership resource. (Originally called the "Oil and Gal Journal")

E is for Educational Trust: a tax-exempt organization created for the purpose of awarding scholarship grants to students who have completed two years of undergraduate study while maintaining a 3.2 cumulative grade point average and demonstrating definite financial need.

F is for ADDC Foundation: a tax-exempt organization established to support education projects related to the petroleum, energy, and allied industries.

G is for "Greater Knowledge—Greater Service": the Association motto, which was adopted following its use at convention in 1953.

H is for Handbook: a guide to the history, structure, organization, and general information useful for all members. (The handbook is available from the ADO or on line at www.addc.org.)

I is for Insignia (emblem): the official insignia of the Association is a derrick with a stylized desk at the lower right. (Registered in the US and Canada.)

J is for Joint Meeting: a meeting of the current and incoming ADDC boards of directors which is held immediately following annual convention

K is for Knowledge: knowledge of petroleum, energy, and allied industries gained from programs, field trips, seminars, special study courses, conventions and regional meetings is one of the benefits of membership.

L is for Leadership Resource: an Association special committee that assists clubs and members in developing their leadership and communication skills and developing club, regional and Association leaders

M is for Membership: membership in a Desk and Derrick Club may be granted to individuals actively employed in, affiliated with, or retired from the petroleum, energy, and allied industries; to former Desk and Derrick members; and to individuals who are enrolled in an accredited course of study with a declared major in the petroleum, energy, and allied industries.

ABC's of D&D (continued)

N is for Nominees: Nominees for any Association office shall be employed in the petroleum, energy, or allied industries. Nominees for Regional Director shall have served or be serving as a President of a Desk and Derrick Club.

O is for Orientation: many clubs hold an annual orientation program, either outside the monthly meetings or at the March or club's anniversary meeting, to inform new members about the history, structure, and procedures of the Association, the region, and the local club.

P is for Purpose: The purpose of the Association shall be to promote the education and professional development of individuals employed in or affiliated with the petroleum, energy, and allied industries.

Q is for Quorum: a quorum is required in order to conduct business at club meetings, regional meetings, and Association convention and meetings. Two-thirds (2/3) of the Board of Directors shall constitute a quorum for all Association meetings.

R is for Regions: the Association consists of seven (7) geographic regions in the United States and Canada. (In 2008, amendments passed to reconfigure the Association from eight (8) regions to seven.)

S is for Seminars: industry seminars at club, regional, and association levels educate members and guests on various aspects of the petroleum, energy, and allied industries.

T is for Transfer: a member of any club may transfer to another club during the year without any exchange of dues. This year Tiffany Glen transferred to our club from Oklahoma.

U is for Understanding: by attending and participating in meetings, field trips, and seminars, members gain a better understanding of the industry and the Association.

V is for Video Collection Library: available through ADO, this video collection provides clubs with alternate program options when a speaker is not available. Topics vary from current energy programs to leadership and communications training videos and DVDs.

W is for Winning Image Photo Contest (WIPC): WIPC is an annual contest held at Convention judging members' photos taken of Desk and Derrick events, travels, field trips, etc. and non-D&D activities, friends, and family.

X is for Tax eXempt: the Association holds a 501 (c)3 tax exempt status contributions are not considered tax deductible as charitable donation; however, they may be deducted as a trade or business expense.

Y is for Fiscal Year: the fiscal year is from January 1 through December 31.

Z is for horiZons: you will broaden your horizons by being an active, participating member of the Association of Desk and Derrick Clubs

November Speaker Recap: Microbial Enhanced Oil Recovery By Judi Adams

What does oil recovery have to do with koalas? Our November speaker, Mr. Bradley R. Govreau, Chief Operating Officer of Titan Oil Recovery, Inc., enlightened us on this relationship. Well, koalas' diet consists of eucalyptus leaves, which are oily, and require specialized microbes for digestion into something nutritional for these marsupials. Research on use of microbes in oil recovery at one point focused on this strange dietary situation—and resulted in a process that has been used very successfully in improving oil recovery from many reservoirs that would otherwise have been left with “unrecoverable” resources. Two conditions must exist, however, for the process to be considered: microbes must be present and the oil must be moveable in the reservoir.

The microbe life cycle is the key to the success of this process, which is basically feeding natural microbes (Figure 1) that live in the reservoir a special “cocktail” of nutrients in a specific sequence and volume. The process results in the microbes growing, then shrinking. When they shrink, their skin surface changes some characteristics that make them oleophilic (oil loving) instead of hydrophilic (water loving). This change allows the reservoir microbes to act in a way that is predictable.

The process actually increases the size of the natural biomass in the oil field and releases trapped oil from the reservoir pore spaces, while reducing water cut in waterfloods. The treated microbes surround trapped oil and create smaller droplets (Figure 2) that pass more readily through the rock matrix pore throats.

Titan uses no harsh chemicals or acids—it uses existing anaerobic microbes in the reservoir and a highly-specialized medical grade nutrient emulsion, which is environmentally friendly. H₂S levels have decreased in some wells treated with the process.

Results from 19% to 300% increases in production have been experienced in wells treated in California, Texas, Alaska, the North Sea, Canada, and Australia.

We asked a few questions after the presentation. What are the costs associated with the process? It depends of course on the size of the reservoir, but \$2-\$5 per barrel incremental cost could be expected. If there is cross-reservoir effects (e.g., a reservoir on multiple leases) who is responsible for any costs or impact to the well? That would be an item included in discussion and contract with the well operator—usually the operator is responsible for anything affecting the well, not the service company providing the service.

Following the presentation, President Pat Cook presented Mr. Govreau with a certificate of appreciation and informed him that a donation will be made in his honor to the Educational Trust and ADDC Foundation.

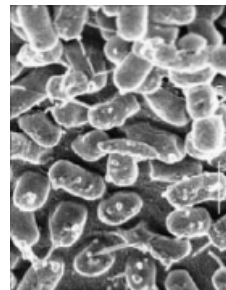


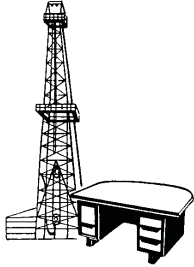
Figure 1



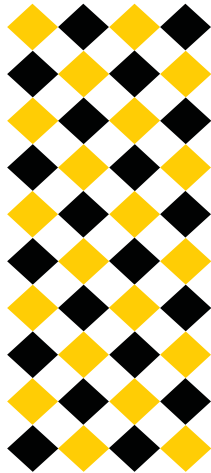
Figure 2



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**ASSOCIATION OF
DESK AND DERRICK
CLUBS**



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Greater Knowledge—Greater Service

The Desk and Derrick Club of Houston 2008 Board of Directors and Committee Chairmen

President	Patricia Cook*
Vice President	Judi Adams
Secretary	Judy Turner
Treasurer	Joel Battle
Director	Patrice Kight
Director	Kelley Sebesta
*replacing Karol Durham	

Committee Chairmen

Audit/Tally	Judy Turner
Contact	Angela Hicks
Education	Judy Turner
Membership	Judi Adams
Nominating	Judy Lile
Photography	Hedwiga Weatherford
Program	Pat Cook
Public Relations	Barbara Landrum
Publications	Judi Adams
Rules	Donna Altomari
Social	Nina Reyes

Special Committees

History	Barbara Landrum
2010 Convention	Pat Cook

Upcoming Meetings and Events

Doubletree Guest Suites – Galleria
5353 Westheimer Road, Houston TX
6:00 p.m.

November Meeting

November 12, 2008
Speaker: John R. Farina
Consulting Petroleum Engineer
“Complete or Plug & Abandon a Well: The \$2,000,000 Question”

Camaraderie

Saturday, December 6, 2008
10:30 a.m. to 1:30 p.m.
E. Richey Gardens & Banquet Facility

December Meeting

December 10, 2008
Barbara Landrum
Installation of 2009 Officers