ADDC WEBSITE BASICS

Maggi Franks, ADDC President Elect
Holiday Inn, Morgan City, LA
Energize your

career

company

community

http://www.addc.org/
About

Celebrating more than 60 years of service to our members and industry, the Association of Desk and Derrick Clubs (ADDC) is a dynamic organization and an industry leader in promoting education of the petroleum, energy, and allied industries.

ADDC is a major contributor of energy education through informative programs, on-site field trips, workshops, seminars, and teaching publications.

Serving nearly 2,500 individuals employed in or affiliated with the petroleum, energy, and allied industries, ADDC is comprised of 54 clubs within 7 regions throughout the United States and Canada.

Membership in a club is granted to individuals actively employed in, affiliated with, or retired from the petroleum, energy, or allied industries; to former Desk and Derrick members; and to individuals enrolled in an accredited course of study with a declared major in the petroleum, energy, or allied industries.
ADDCC History

Since the first meeting in 1949, the Association of Desk and Derrick Clubs (ADDC) has ebbed and flowed with the tides of the energy and allied industries. Closely paralleling the fortunes of the petroleum industry of which it is a vital part, ADDC has grown in stature and value as it strives to adapt to the changing times. ADDC has continuously broadened educational opportunities for members and the general public. However, membership numbers have dropped—reflecting the current economy—and are strongly impacted by downsizing. Currently about 2,500 women and men employed in or affiliated with the energy and allied industries make up the 54 clubs within 7 regions throughout the United States and Canada.

Thousands of hours of education have been provided for members through monthly programs on the many facets of this industry, given by speakers ranging from company CEOs to oil-well-fire fighters. Field trips to offshore drilling rigs, refineries, and geological sites illustrate the meaning of the organization’s original name: Desk and Derrick. In addition, field trips to manufacturing plants and nuclear facilities have been made available. Special study courses, seminars, and workshops provide opportunities for members and interested parties to keep pace with the changes and technical advances taking place in the industry today. Topics range from the fundamentals of petroleum—containing subjects from finding the prospect to marketing the products—to governmental regulations.

Testimonials

Shoveling Sand — A Testimonial

Encouraging participation in Desk and Derrick is the most effective thing a good manager can do to build morale and to increase productivity. There is nothing that I know of that can return more to the business and to the employee... Read more...

John V. White
Vice President Aviation
Valero Energy Corporation

Why I Love D&D

Desk and Derrick is special: it is not only the knowledge we gain, but the constant encouragement and support from our fellow members that ensure our success! I feel that is the difference – the friendships made and the caring for one another that is always there! Read more...

Theresa Adams
2000 ADDC President
Regions and Clubs

Region I Clubs
• Buckeye
• Ohio Valley
• Oil Heritage
• Penn-York Oil & Gas Affiliates
• Three Rivers
• Tuscarawas Valley
• West Penn Energy Association
• West Virginia

Region II Clubs
• Bay Area
• Heartland Southern Illinois
• Olney
• Tri-State

Region III Clubs
• Baton Rouge
• El Dorado, Arkansas
• Lafayette
• Laurel
• Morgan City
• New Orleans
• Red River
• Westbank

Region IV Clubs
• Corpus Christi
• Dallas
• Fort Worth
• Graham
• Houston
• Lone Star Club of Dallas
• North Harris/Montgomery Counties
• San Antonio
• Victoria
• Wise County

Region V Clubs
• Abilene
• Amarillo
• Artesia
• Bakersfield
• Farmington
• Midland
• Pampa
• Roswell
• San Angelo
• Wichita Falls

Region VI Clubs
• Bartlesville
• Butler County
• Enid
• Great Bend
• Liberal
• Oklahoma City
• Red Earth
• Tulsa
• Wichita

Region VII Clubs
Alberta Foothills
Denver
Edmonton
Grande Prairie
Southeast
Saskatchewan

Interactive Map of ADDC Clubs Locations
Education

Desk and Derrick Educational Trust
ADDC Foundation
Bit of Fun – Energy Activity Book
Other Education Materials
ADDC CERTIFICATION PROGRAM
Our Publications

- D&D Standard Oil & Gas Abbreviator, Sixth Edition
- Bit of Fun Energy Activity Book
- The Desk and Derrick Journal
- ADDC Insight
- Company Brochure
- Prospective Member Brochure
Calendar of Events

Events
Convention
Energy Events

65th Annual ADDC Convention
Crowne Plaza Hotel
Denver, Colorado
September 21 – 24, 2016
Hosted by the Region VII Clubs
April President's Message

"SPRING IS A TIME OF RENEWAL ON EARTH AND THUS IT SHOULD BE WITH EVERYTHING
—LORD BYRON

April comes with showers and so it is with Desk and Derrick, showers of members and greatness for our association. As you have to water your garden to make it grow so we in Desk and Derrick must “water “our garden of membership so that it will grow. A garden must be nurtured and cultivated to be able to harvest its bounty and so we must do the same and take the time to nurture, water and cultivate our membership to make it grow. Every one of you is needed to make our association grow.

Ask yourself what you can do to help make this association garden grow and flourish. All of us have talents to bring to the garden and I know that everyone has a talent that can be useful to your own club and our Association.

Cont,
Member’s Update Your Information

- * First Name:
- Middle Name:
- * Last Name:
- Work Address
- Address:
- City:
- State/Province:
- Postal Code:
- Country:
- Work Telephone
- Company:
- Job Title:
- * Primary Email:
- Secondary Email:
- Home Address
- Address:
- City:
- State/Province:
- Postal Code:
- Country:
- Home Telephone:
- Mobile Telephone:
ADDC Ads

The ADDC Board of Directors approved these ads for clubs to use to advertise their clubs and the Association. The files are in Adobe Acrobat PDF format with text blocks where local club information can be added. Acrobat 6 or later is required to edit these files.

ADDC Ads Reference Document

ADDC Ad 1 (High resolution/Large file size)
ADDC Ad 1 (Low resolution/Small file size)

ADDC Ad 2 (High resolution/Large file size)
ADDC Ad 2 (Low resolution/Small file size)

ADDC Ad 3 (High resolution/Large file size)
ADDC Ad 3 (Low resolution/Small file size)
30th Mailing

• Newsletters
  • ADDC President
  • Region I Director
  • Region II Director
  • Region III Director
  • Region IV Director
  • Region V Director
  • Region VI Director

• Monthly Committee Letters & Forms
  • ADO Letter
  • President Elect Committee Request
  • Committee Volunteer Form 2016
  • Webmaster Newsletter (Document and Spreadsheet Templates 101)
Monthly Committee Letters & Forms

September 2015

• ADO Letter
• Updated Committee Chairs and Representatives
• Registrar Convention Instructions Letter
Member Tools

Annual Forms
- Club Meeting Schedule
- Membership Dues Transmittal
- New Club Officers

Monthly Forms
Special Forms
Guidelines
Publications

Regional Directors
Club Presidents
Committees
Convention
Regional Meetings
Club Start-Ups
These files are the master files for building the Convention registration form in *MS Publisher*. These files can also be used to create registration forms for Regional Meetings.

- ADDC Convention Registration Form
- ADDC Images
- ADDC Logo
- Ballot Book
- Industry Images
- Majority Vote Table
- Teller Report Template
Directories

- 2016 Board and Regional Directors
- 2016 Past Presidents
- 2016 Committee Chairman List
- 2016 Committee Rosters

(All Committee Regional Reps are listed in one file instead of separate files.)

2016 Club Presidents

- Region I
- Region II
- Region III
- Region IV
- Region V
- Region VI
- Region VII
- All Club Presidents

Member Directory Search

Last Name:
First Name:
Company:
Work State/Province:
Region:
Club:
# Forms and Guidelines

## Forms
- Advertisement Approval Form – ADDC21
- Board of Directors Expense Form
- Company Brochure (NEW!)
- Prospective Member Brochure - 4 Page (NEW!)
- Prospective Member Brochure - 6 Page (NEW!)
- Certificate Border (Word)
- Certificate Border (Adobe)

## Guidelines
- ADO Information (Revised 03/15)
- Board Procedures (Revised 01/15)
- Board Standing Rules (Revised 02/15)
- Bylaws (Revised 01/16)
- Certification Committee
- Club Bulletin
- Club Bylaws Review Committee
- Club Bylaws Review Detail (Updated 01/15)
- Committee Chairman Guide
Member Newsletters
and
Monthly Committee Letters & Forms

THURSDAY, SEPTEMBER 17
2015 ADDC CERTIFICATION PROGRAM

The Association of Desk and Derrick Clubs is proud to offer the 2015 certification program covering the subject of geology. This year’s program will be presented by Robert Smith, an independent geologist and Geology Adjunct Instructor at Cisco College located in Abilene, Texas.

Geology – the study of the history of the earth especially in regards to rocks

Geology is one of the most important aspects in the exploration of oil and gas.

Become a more knowledgeable petroleum industry employee - learn more about geology.

Members: $75.00
Non Members: $125.00

GREATER KNOWLEDGE – GREATER SERVICE
Photo Albums

2009 ADDC 58th Convention
2010 ADDC 59th Convention
2011 ADDC 60th Convention
2012 ADDC 61st Convention
2013 ADDC 62nd Convention
2014 ADDC 63rd Convention
2014 NAPE East
2014 New ADO Office
2015 ADDC 64th Convention
Regional History and Regional Meeting Reports

• Past Regional Directors and Meeting History
• Standing Committee Reports
• Special Committee Reports
• Ad Hoc Committee Reports
• Conventions
• Organizations
Questions????