The True Meaning of Christmas
As recited by Linus Van Pelt, The Peanuts, December 9, 1965

“And there were in the same country shepherds abiding in the field, keeping watch over their flock by night. And, lo, the angel of the Lord came upon them, and the glory of the Lord shone round about them: and they were sore afraid. And the angel said unto them, Fear not: for, behold, I bring you good tidings of great joy, which shall be to all people. For unto you is born this day in the city of David a Saviour, which is Christ the Lord. And this [shall be] a sign unto you: Ye shall find the babe wrapped in swaddling clothes, lying in a manger. And suddenly there was with the angel a multitude of the heavenly host praising God, and saying, Glory to God in the highest, and on earth peace, good will toward men.

That’s what Christmas is all about, Charlie Brown.”

Thank you, Mr. Schulz. —Editor

Woolly Bear Caterpillar - Winter Predictor or Not?

Growing up in what was then a rural farming community, my parents and grandparents passed down to me many beliefs, interesting facts, and old wives’ tales. I have continued that tradition with my daughters. With my wife growing up in the city, I have taken it upon myself to educate her on a few of these “facts”, too. One of my favorites is utilizing the wooly bear caterpillar to try to predict the severity of the upcoming winter. This fall, we’ve sighted several all-black “woolly worms” on our property. However, an October drive into the mountains brought forth “woolly worms” with different markings. I decided to dig a little deeper and found the Woolly Bear Caterpillar - Winter Predictor or Not? website quite interesting. Will we have a few months of “good gas weather” in the very near future? The “woolly worms” at my house predict “Yes!” Check out this website to find out if they’re right.
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December 2017,

Dear friends and fellow members,

What a ride! This year has been a rollercoaster of highs and lows in the Association. I will say that my fellow members have definitely kept me on my toes. We have made strides in keeping ADDC viable and relevant to future generations. We have done our best to keep the best of our history while embracing the promise of tomorrow.

I have learned so much about our members this year. Many of you have opened my eyes to a plethora of ideas. It has been a remarkable journey, but I am not done yet. I will continue giving my all to members, and make myself available to all. I plan on being part of ADDC as long as I still have breath.

2017 wasn’t about me though, this has been a journey about us. I started last year, that my ideas for the year would be “Our past goals reimagined.” The 2017 Board did a lot of reimagining this year. Some members welcomed the reimagining with open arms, others, well, everyone has their own opinions. Like many these days, we have been faced with a downsizing in our numbers, resulting in lower income. Though we have and are continuing to cut expenses, we must investigate additional revenue sources. I have faith that Christina and the 2018 board will thoroughly investigate that avenue. In order for our great organization to survive we must continue to reimagine. What worked for Inez decades ago, will not necessarily work today. Just as we have found that unleaded fuel is better for our vehicles, we must get the lead out of our thinking of how our organization works.

I know the 2018 Board of Directors will face many challenges during the coming year. I also know that we will be able to face it head on as we did in 2017. I must make one personal request. There will be issues we all won’t agree on, there will be changes we must make. No matter your thoughts or reactions, please remember we are professionals. Keep it professional. React to the issue, not to those presenting it. Be passionate, but be polite. Listen to understand, not just to react. Remember that if you point a finger at someone that there are three fingers pointing back at you. We must always lift each other up, so that we all may keep moving forward.

I want to thank the 2017 Board for their hard work and dedication. We have worked together as a team, and I am proud of that. I must thank Sheryl Minear whose advice, guidance, and occasional “Now Maggi’s,” kept us on track this year.
I want to thank Mark Loch, Wayne Ammons and Linda Rodgers for the many hours they gave to the Association, even at the wee hours of the morning, working around my crazy schedules. I must thank Evelyn Green and the 2017 GAC for providing us with an outstanding convention, and for their endless hours of hard work. I must thank all those great ladies who have come before me, and laid out the path I was to follow. I want to encourage those who will come after me to follow their gut feeling, but always have an open mind to what others are saying. Lastly, thank you, my fellow members for changing my life, for inspiring me time and time again, and for helping me become the woman I am today. I would have never envisioned myself as a leader of so many great men and women. I have each and every one of you to thank for that.

In closing, at this most joyous time of year, I wish you and your families the Merriest of Christmases and wish you all the promise the New Year has to bring. I will leave you with a quote that has inspired my life.

“I will honor Christmas in my heart, and try to keep it all the year. I will live in the Past, the Present and the Future. The Spirit of all Three shall strive within me. I will not shut out the lessons that they teach” – Ebenezer Scrooge - Charles Dickens

Franks Out

Summer NAPE 2018

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George R. Brown Convention Center
Houston, TX
December, 2017

Thank you Region I members for an awesome year!!

My travels this year taught me so much about the energy industry and our association that I wanted to share my year with you.

2017 began with a trip to Tulsa, OK for the budget and planning meeting. This meeting was a great way to meet and get to know the rest of the ADDC Board, discuss the budgets past and present, and make plans for the rest of the 2017 year.

Then it was back home for my first club meeting of 2017 spent with my own PYOGA members. We watched the movie “Drill Bit to Burner Tip” that Pattie Brink and I received at the 2016 ADDC Convention in Denver, CO. We also were taught about items that are made from crude oil in a presentation of the Magic Suitcase by members Judy Saf and Krystle Howard.

Next stop was Pittsburgh, PA our Three Rivers Club for the installation of their 2017 officers. Learning a great deal about “Temporary Water Transfer Lines” in a presentation given by Justin Welker with Range Resources. Thank you Larry Edelstein and the entire Three Rivers Club for making you warm welcome, wonderful meal, great presentation, and comradery!!

Our Oil Heritage club in Meadville, PA was next on the journey. The energy could be felt as soon as we arrived!! They may be small but they are working hard to educate and build up the club. Heard a great speaker and enjoyed a good meal together! These members have some fantastic ideas and are beginning to put them into play. This is the club to watch – good things are happening!!

Buckeye Club members held a special meeting the day after their normal meeting so I could meet them when I was in the area for my company!! We learned a lot about each other! Thank you to Carrie Harmon for the great tour of Marathon and for arranging this luncheon meeting. Also, a special thank you to Ann Etherton for allowing me to share my PPE safety song with her and sharing the song with her co-workers. This club also sent twelve (12) members to the 2017 Region I meeting – it was awesome!!

The 2017 Region I meeting was held in Niagara Falls, NY – kudos to Jennifer Smith, GAC, April Lang, PYOGA president, and committee members for doing an outstanding job!! Covanta field trip – from garbage to energy (I never thought I would say it but this garbage filled field trip was outstanding)! Another field trip to the Power Vista where they make power to energize New York City!! Thank you to Diane McKee and Judy Saf for keeping me on the right path during the Region I meeting and throughout 2017. Thank you to all the Region I members that were able to attend!!

Then it was back to Ohio to visit with the Tuscarawas Valley Club. Allen Fore with Kinder Morgan, Inc gave a presentation on the Utopia Pipeline – WOW!! Donations
were collected at this meeting for the Ronald McDonald House of Akron, OH. Thank you Sherri Morgan and members for a great evening!!

Next stop Ohio Valley for the annual fundraiser – dinner on the steamboat. It was an amazing evening mingling with folks in all phases of the industry. Thank you Maureen Kertes and members for inviting me to this great event.

San Antonio, TX in September for the ADDC International Convention. My travelling buddy, Pattie Brink, and I took a few extra days to enjoy TX. Region IV and Maggi Franks did a fantastic job planning, preparing, and hosting the event. There isn’t enough space to include all we did and everything we learned while in San Antonio but it was certainly worth the trip.

Last but not least was a trip to WV to attend the WV D&D club for their Energy Industry Appreciation Luncheon. Chad Perkins with Energy Corp of America spoke on “Markets, Upstream Tech and Personal Development.” Chad’s presentation was extremely interesting and informative. Club members stayed after the luncheon for their October meeting. Thank you Kathy Tawney for the “Roberts” pumpkin!! Thank you Pam Beaver and WV D&D members for a fantastic time!!

Back to PYOGA to finish out the year. This year is one I will never forget! There are a few more folks I would like to give a special thank you too:

**Special Thank You To:**

- Jeannine Schoenecker, President and COO of my company, American Refining Group, Inc. for your support of the organization and me this year!!
- All the companies all over the USA and Canada that support ADDC – we could not accomplish as much as we do without you!!
- My husband, Bruce, for his support of my endeavors this year (and for the last 40 years)!!
- Pattie Brink who I could count on to say yes when I called and asked if she was up for a road trip!! Thank you Pattie for putting up with me all year!
- All of the Region I Presidents and members for giving me this opportunity to serve!
- Maggi Franks for your leadership, enthusiasm, and love for every ADDC member!
- For the 2017 ADDC Board who I have grown to respect and appreciate and who have only the best interests of this organization in mind and their hearts!
- Carrie Harmon – for stepping up! I now pass the Region I baton to you – I know you will lead with pride and with your heart felt passion for this organization!

Remember: Energy: Is a Powerful Message!!

Merry Christmas to all and to all a Happy and Prosperous New Year!!!

Sincerely,
Bev
December 2017

Now I know how writers must feel when they hit the wall and have writers block! As I reflect on 2017, I am reminded that nothing worth doing is easy. It has been a fulfilling year in many ways and disappointing in some instances. ADDC is still a well-oiled machine when it comes to pulling together and working toward the goals set out by our bylaws. I cannot say enough about our President Maggi Franks, as she has worked for the good of the organization even when there have been many obstacles and roadblocks in her path. I am proud to be a member of the current board.

With that said, I will move on to what still needs to be done in our clubs by the end of the year. When you hold your installation of new officers for 2018, be sure to fill out the officer form and email it to Wayne Ammons at ADO so he can get it on the ADDC website as soon as possible. Program Chairs be sure to send the December Program Notice as soon after your meeting as possible to allow the ADDC Program Committee to complete their 2017 commitments. As I see it as long as we each do what we signed up for, the committees will be able to finish their tasks too. We are all in this together!

The Audit Committee is compiling financial records as requested at convention and hope to have everything to the new board by the budget and planning meeting in January 2018. I think this is amazing to accomplish in several weeks as volunteers and during the holiday season as well!

Maggi is working with Diversified to get the revisions complete on the EABs. She said we should be able to start printing new ones by the first of the year.

May your holidays be special for you and your family. I hope to see you in Gaylord, Michigan in April 2018 for our Region II meeting with Beth Etzkorn leading the way. We may only have three clubs next year but all of our Region II members can get the job done when called upon!

“Christmas is not a time nor a season, but a state of mind. To cherish peace and goodwill, to be plenteous in mercy, is to have the real spirit of Christmas”

~~ Calvin Coolidge

Jan
Region II Director
Dear Region III Members:

Can you believe it? This is my very last letter as Region Director. It has been a very busy year and I hope everyone was able to take a break to enjoy the Thanksgiving Holiday. This year has been not just an educational year for me, but one of many wonderful experiences and memories. I want to say to Maggi, our ADDC President, and to the ADDC board how much I have enjoyed working with them. Maggi, I appreciate and admire your leadership, professionalism, and friendship this year. You have done a wonderful job and I want to say thank you for being willing to lead us this year. Congratulations to Carol Schiavone, 2018 Region Director, Keith Atkins, 2018 Vice President, the 2018 ADDC Board and all of the Region III Club Presidents. I know each of you will do an outstanding job of leading us next year.

Be sure to check out our Region III Website. Any information, pictures, activities, and important dates that you want to share with other members, then be sure to send it to Wayne so he can put it on the website. Also, I want to encourage members to submit entries to the Contest Committee Chairman, Casi Nichols. Her address is 263655 E County Road 45, Ringwood, OK 73768. The deadline to submit entries is December 15, 2017. For more details and specific information, then you can find it on the ADDC Website.

Carol is needing a few more volunteers to serve as Region III reps, so I want to encourage each of you to step out of your comfort zone and volunteer to serve in this capacity. It is a truly rewarding and educational experience.

Thank you again to the members of Region III for allowing me the privilege of serving as your Director this year! You have made my year as Director one of the best experiences of my life and it truly has been an honor for me to have served in this position.

This Christmas Season I hope everyone remembers that Jesus is the Real reason for the Season and to be sure to keep Christ in Christmas!

Have a Very Blessed and Merry Christmas!!
As well as a Happy and Prosperous New Year!!

2017 Region III Motto: Open Hands: Receive by Giving

Claudia Prather
December 2017

It is really hard to believe that we are coming to the end of 2017! Twelve months ago I wrote my first letter as the 2017 Region IV Director and here we are – the last letter for 2017.

There are not enough words to say “Thank You”! To each and every member of Region IV, I thank you for your support, words of kindness and love that you have given me this year. Thank you for allowing me to serve as the Region IV Director. It has been my privilege and honor to be in this position for our Association in 2017.

Region IV will be in good hands in 2018. We will be well represented by Sue Weaver as the 2018 Regional Director. She will certainly be a great asset to the Association Board and will serve our Region well.

I just wanted to remind each of the Clubs, that you still have time to get your Contest Entries in for this year. These must be postmarked on or before December 15, 2017. If you have any questions about the AIMEE Contest Entries, don’t hesitate to get in contact with Casi Nichols who will serve as the 2018 ADDC Contest Committee Chairman. Or if I can be of help, always remember that you can contact me.

No matter how you celebrate the Holiday Season, I wish you a Merry Christmas, Happy Hanukkah or Kwanza – enjoy the Holidays with Family and Friends. I hope all of your wishes for 2018 come true.

With much love in my heart and my warmest hugs to all,

Evelyn

Wishing you and yours a joyous and Merry Christmas and a very Happy New Year!

“My idea of Christmas, whether old-fashioned or modern is very simple: loving others”

Bob Hope
December 2017

Region V Members,

I am thankful for this Christmas Season. I know that being a Christian is sometimes an unpopular thing to be. I hope your understanding of living a Christ centered life will come to be, in this season and the years to come.

This year has had some challenges and I hope we have all risen to the occasion and walked the walk toward keeping this Association for the education of those who will follow. Let’s be of One mind, the mind of "what is best for the ADDC as a whole not just for a handful." As time goes on, the best of intentions can become skewed so let’s get back to the beginning and begin again, no fingers pointed no thoughtless words. What can I sacrifice to save this Association for the next generation? I can only speak words, it has to come from your heart.

Region V, Thank you from the bottom of my heart for all the support you have given me and the opportunity to participate on the Board this year. The friendships and relationships have been the most rewarding part of the journey. Region V Presidents, you are awesome. I want to especially thank the San Angelo Club for the wonderful Region V Meeting. There are many unsung members and I hope you know who you are. Thank you.

Andrea McGarrah is getting ready as we speak to step up and be in the Region V driver’s seat. I believe she has a heart for this organization and will welcome any and all comments and questions you have. Thank you Andrea.

December 15th is the deadline for contest submissions. You can’t win if you don’t enter. Casi Nichols is in charge. Her address is 263655 E. County Road 45, Ringwood, OK 73768. casinichols@yahoo.com

Finally, let’s move forward with open minds, loving hearts, kindness and the temperament of the saints. God Bless all of you and your families.

Blessings
Joan Cartwright
2017 Region V Director
Region VI Members;

WHEW! I can’t believe this is my last letter! It seems like only yesterday I was nervous and racking my brain about what words to use and what information I needed to give.

It has been a pleasure to serve as your 2017 Region VI Director. Words cannot express how much I have learned and grown by serving on the ADDC board. WOW! I have gained the knowledge to be a much better leader in my home club as well the region. I am very excited to serve as the 2018 ADDC Treasurer and learn even more next year.

We started off 2017 with Leadership training in Wichita. All the Presidents introduced themselves and we were able to put a face with a name. Also, we did much brain storming for the year and shared ideas on how each club conducts meetings and member recruitment. Later this year, our Region meeting in April was held at Post Oak Lodge in Tulsa, OK. It was such a beautiful and peaceful place to hold a meeting! We had some great speakers from Mr. Michael Evans to our 2017 President Elect, Christina Forth. Our field trips to the Osage Wind Farm and Pensacola Dam were outstanding. The Tulsa club worked together and hosted one of the best region meetings I have attended! Thank you again to Jonathan Slay and his fellow Tulsa members for all the hard work as well as keeping our Region under budget!

This month I have enjoyed traveling to OKC, Tulsa, Enid and Wichita to conduct new officer installations. On that note, please get your New Officer forms in to ADO and Casi Nichols (region6rd@yahoo.com), 2018 Region Director, as soon as possible. This will help her organize an email list in addition to plans for the upcoming year.

Wichita is working diligently on their plans for the 2018 Region meeting. The dates are April 26-28 ending with a luncheon that Saturday. Their plan is to try and increase participation by saving one night’s hotel rent and having the weekend open after the luncheon. I believe this is a great idea and hopefully, we will see good results.

I hope everyone has a wonderful Christmas and Holiday season with their friends and family. Here’s to 2017 and hoping for a fantastic 2018!

“We don’t meet people by accident, they are meant to cross our path for a reason” ~unknown

Regards,

Wendy Sparks
December 2017

Region VII Members

The time has come to pass over the leadership of Region VII to Tracy Fillmore. I know she will do us proud and give her best for you, the members. It is sad to think that next year may be our last year in Region VII. We have always been a strong and amazing region. Being the only region with clubs in both Canada and the U.S. made us unique and different and we enjoyed those differences and they made us better. I am looking forward to the coming changes and it will be great to join the clubs that will make up the Western Region. Lots will be happening, and I look forward to the changes.

Congratulations to all three newly elected Club Presidents. I hope your year is exciting, and special and I wish for you a year filled with surprises, challenges and members willing to step up and make things happen. It may not always be easy, but it will be rewarding.

A few final things to do before the end of 2017. Presidents, please pass along your files and notes to the incoming president. Also, please be sure to send in the “New Club Officers” form to ADO, Tracy, and Wayne. Members please send in your renewal form with your yearly dues, after checking that your data is all correct.

And finally, Brian and I wish each and everyone of you a Merry Christmas and hope the holidays are filled with friends and family. May next year be prosperous and happy for each of you.

Thanks for a wonderful year and for allowing me to serve you as Region VII Director.

Marilyn Carter
2017 Region VII Director
How Much Energy Does Christmas Take?

by: Shacie Murray, Desk and Derrick Club of Farmington, Region 5

Christmas with my family takes an infinite amount of energy that is mostly supplied by fudge and sugar cookies. Today, I’m not going to talk about the energy it takes to deal with your family but the energy it takes to actually make Christmas. Although it would be fun to discuss every aspect of energy consumption during the holidays, I’m going to simplify the problem and focus only on the residential consumption of energy for Christmas related things.

What are Christmas things? I came up with the following simplified list of energy consuming things; outside lights and decorations, inside decorations, music, slow cooker, oven, stove, and dish washer. For ease of calculation, I assumed all the appliances are electric. With some help from the internet on average wattage of appliances\(^1\), a helpful Christmas light website\(^2\) and the average cost of a kilowatt-hour\(^3\) (kwh), an average of 445.5 kwh being $53.46 was calculated. My assumptions and calculations are presented in Table 1. Note that the average was calculated from the total usage of inside lights, music, cooking, and these options of light usage incandescent, heavy usage incandescent, light usage LED, heavy usage LED. Next, I made a huge assumption that everyone in the US, all 323.1 million\(^4\) of us, decorates/cooks for Christmas. Multiplying out the number of people and average kwh and converting 1 kwh to 3412.142 Btu/h, Table 2, I found that Christmas requires 0.497 Quadrillion Btu.

| Table 1 |
|---|---|---|---|---|---|---|---|
| **Outside Lights** | **Inside Lights** | **Music** | **Cooking** |
| **Light Usage** | **Heavy Usage** | **Average Usage** | **Stereo System** | **Slow Cooker** | **Oven** | **Stove** | **Dish Washer** |
| **Watts** | **Incandescent** | **LED** | **Incandescent** | **LED** | **Incandescent** | **LED** | **Incandescent** | **LED** |
| Watts | 635 | 96 | 6799 | 903 | 143 | 18 | 33 | 200 | 2500 | 3000 | 330 |
| Kilo-Watt hour | 0.635 | 0.096 | 6.799 | 0.903 | 0.143 | 0.018 | 0.033 | 0.2 | 2.5 | 3 | 0.33 |
| hours/day | 5 | 5 | 5 | 5 | 5 | 8 | 3 | 8 | 8 | 7 | 3 |
| days | 30 | 30 | 30 | 30 | 30 | 30 | 30 | 1 | 1 | 1 | 1 |
|$/kwh | $0.12 | $0.12 | $0.12 | $0.12 | $0.12 | $0.12 | $0.12 | $0.12 | $0.12 | $0.12 | $0.12 |
| kwh/day | 38.1 | 5.76 | 40.794 | 5.418 | 0.856 | 0.108 | 0.264 | 1.6 | 20 | 21 | 0.99 |
| kwh/season | 1143 | 172.8 | 1223.82 | 162.54 | 25.74 | 3.24 | 7.92 | 1.6 | 20 | 21 | 0.99 |
| Cost | $13.72 | $2.07 | $146.86 | $19.50 | $3.09 | $0.39 | $0.95 | $0.19 | $2.40 | $2.52 | $0.12 |

**Table 2**

| **People in US** | 323,100,000 |
| **Total Energy** | 143,936,203,500 kwh |
| **Conversion** | 491,130,765,282,897 Btu |
| **Final Result** | 0.497 Quadrillion Btu |

Now is the moment of truth to see if my assumptions and calculations are even in the ballpark of energy usage. Data on energy production and consumption are available on the U.S. Energy Information Administration website\(^5\). In the data I was able to find monthly residential consumption figures. I decided to compare the use between October and December to get an idea of how much more energy is consumed in December. The results in Table 3 show that the 0.497 quadrillion BTU consumed for Christmas might actually be in the ball park. Although, I am completely ignoring heating demand which is the biggest cause for increased energy usage. So, my calculation is a little high, probably due to the assumption that everyone in the US is consuming that average amount of energy.
Now that we have an idea of how much energy is being consumed, let’s look at the source of that energy. Chart 1 was created from the data available on the U.S. Energy Information Administration website\(^5\). Natural gas consumption sky rockets in December, a 110% increase, mostly for heating although, some is from cooking that delicious turkey. Electricity consumption is up 17% in December, possibly from all those Christmas lights. An interesting trend is that renewable energy has steadily decreased and petroleum has increased over the past 3 years.

![Chart 1](chart1.png)

Now think about this, we have only looked at residential consumption. There are industrial, transportation and commercial markets that Christmas energy consumption impacts. Not to mention the amount of energy Santa’s workshop must consume! However, I would guess that Santa’s workshop runs on a lot of fudge and sugar cookies too.

**Merry Christmas!**

**References**


November 16, 2017

ADDC Board, Club Presidents and Membership

RE: 2017 Association Budget

Attached please find the approved 2017 3rd Quarter Report. Please distribute to your club members and remind them that the ADDC guidelines prohibit publishing of this information in club bulletins.

Should you have any questions do not hesitate to contact me at ctkwllc@gmail.com

Yours truly,

Tammy Watkins
ADDC Treasurer

580-554-2267 (C)

ctkwllc@gmail.com

- Please note that as of today, membership total is 1452. -
Greetings; ADDC Board and Members;

I trust this letter finds everyone healthy and having had a wonderful Thanksgiving and preparing for a very merry Christmas and Happy New Year.

ADO has been busy assuring that 2018 Renewal forms have been distributed to all clubs and that all data has been updated and prepared for the 2018 year. Club Presidents, please encourage your members to renew as soon as possible for 2018, let’s have a great renewal period for ADDC and strive to increase our membership in 2018. I challenge each and every member to recruit one new member, if we all do that we will be able to double our membership in 2018! That would be great!!!

Presidents, please Email your 2018 ADO-31 New officers forms to ADO as soon as possible. All of the clubs should have had their elections for their 2018 Board. ADO needs this information in order to update our database and prepare the letterhead for your respective Regional Director.

As 2017 draws to a close I want to take this opportunity to once again thank all of the members of the ADDC board, clubs and membership for the privilege of serving as the ADO Manager in 2017. It has been a great honor and a fantastic learning experience, you have all been wonderful to work with., I encourage all members as well as club Presidents to step up and become a committee chairperson or Regional Director and Club Presidents and Regional Directors consider running for an ADDC Board of Directors position, you will learn a great deal and make very special friends and memories that will last a lifetime.

Once again, I hope everyone has a very merry Christmas and a Happy New Year. Remember keep the true reason for the season in your hearts and minds and set aside some time to spend with Family and friends during this holiday season as family and friends and fellowship are what make us who we are.

God Bless and Merry Christmas

Sincerely;

Mark Loch
ADO Manager
ADDC
The 2017 Pre-Convention Board Meeting of the 2017 Association of Desk and Derrick Clubs (ADDC) Board was called to order by the 2017 ADDC President, Maggi Franks at 8:02 AM, September 18th, 2017, in the Rhumba Meeting Room at the Holiday Inn Riverwalk Hotel in San Antonio, Texas. The secretary, Keith Atkins, was present. A quorum was present.

Those in attendance were, President, Maggi Franks; President-Elect, Christina Forth; Vice-President, Terry Ligon; Secretary, Keith Atkins; Treasurer, Tammy Watkins; Region I Director, Bev Roberts; 2018 Region I Director-Elect, Carrie Harmon; Region II Director, Jan Bell; 2018 Region II Director-Elect, Beth Etzkorn; Region III Director, Claudia Prather; 2018 Region III Director-Elect, Carol Schiavone; Region IV Director, Evelyn Green; 2018 Region IV Director-Elect, Sue Weaver; Region V Director, Joan Cartwright; 2018 Region V Director-Elect, Andrea McGarrah; Region VI Director, Wendy Sparks; 2018 Region VI Director-Elect, Casi Nichols; Region VII Director, Marilyn Carter; and 2018 Region VII Director-Elect, Tracy Fillmore.

Sheryl Minear, Parliamentarian and Linda Rodgers, ADDC Executive Assistant were also in attendance.

Mark Loch, ADO Manager; and Wayne Ammons, Webmaster, who attended remotely, attended as guests.

Maggi Franks, President, requested general consent for the Parliamentarian, ADDC Executive Assistant, ADO Manager, Webmaster, and the 2018 Region Director-Elects to have a voice, but no vote at this meeting. General consent was given.

The President reviewed the rules of the meeting.

The President reviewed the minutes review assignments for the Pre-Convention Board meeting, Convention and Post-Convention Board meetings.

- Pre-Convention Board Meeting: Jan Bell, Evelyn Green, Wendy Sparks
- Convention: Christina Forth, Connie Harrison, Terry Ligon
- 2017 Post Convention Board Meeting: Keith Atkins, Joan Cartwright, Tammy Watkins
Standing Committee Reports

The Club Bylaws Review Committee report was presented by Keith Atkins, Board Contact. There were no action items.
The Education Committee report was presented by Keith Atkins, Board Contact. There were no action items.

The Membership Committee report was presented by Terry Ligon, Board Contact. There were no action items. The Board requested more information from the committee regarding the committee’s completed work on a new member welcome packet, exit interview template, and an update to the ADDC PowerPoint presentation.

The Program Committee report was presented by Terry Ligon, Board Contact. There were no action items. The Committee recommended changes to the Program reporting form for clubs, making them less confusing to fill out and send in. The ADDC Webmaster will work on an online form for submission of club program reports.

The Public Relations / Trade Show Committee report was presented by Christina Forth, Board Contact.

- Discussed and decided to refer to the “elevator speech” as the ADDC Public Relations Statement.
- Request was made that ADO to maintain a database of contacts collected at NAPE.
- Request was made that ADO develop a public relations procedure to help boost sales of the Energy Activity Books (EAB).
- Request was made that Kathy Bickel, Committee Chair, research a giveaway item for NAPE.

The Rules Committee report was presented by Christina Forth, Board Contact.

- The Board consented to rescind proposed bylaws amendment #2 regarding changing “clubs” to “chapters.”

The Tax Exempt – US Committee report was presented by Tammy Watkins, Board Contact. There were no action items.

The Tax Exempt – Canada Committee report was presented by Tammy Watkins, Board Contact. There were no action items.

Special Committee Reports

The ADDC Manuals Review Committee report was presented by Keith Atkins, Board Contact. There were no action items.

The Certification Program Committee report was presented by Terry Ligon, Board Contact. There were no action items.

The Contest Committee report was presented by Christina Forth, Board Contact. There were no action items.
The Desk and Derrick Journal Committee report was presented by Maggi Franks, Board Contact. There were no action items.

The Guidance and Mentoring Empowerment (GAME) Committee Report was given by Maggi Franks, Board Contact. There were no action items.

The ADDC Insight Committee report was presented by Mark Loch, Committee Member. There were no action items.

The Leadership Resources Committee report was presented by Maggi Franks, Board Contact.

- The Leadership Resource seminar times were listed incorrectly in the official convention program. The correct times are 1:00 – 2:45 PM.

The Long Range Planning Committee report was presented by Terry Ligon, Board Contact. There were no action items.

The Nominating Committee report was presented by Linda Rodgers, Committee Chair. There were no action items.

The Publications Committee report was presented by Maggi Franks, Board Contact. There were no action items.

- The remaining inventory of EABs (approximately 3,000) with outdated information will be purchased by the Illinois Petroleum Resources Board and then will be destroyed.
- The committee chair’s report was received too late for the Board to review and vote on EAB changes. Maggi Franks will send the recommended changes to the Board for an email vote after convention.

The Registrar Committee report was presented by Tammy Watkins, Board Contact. There were no action items.

- A request was made of Wayne Ammons, ADDC Webmaster, for an online form for completing Registrar forms for convention.

The Scrapbook Committee report was presented by Maggi Franks, Board Contact. There were no action items.

The Technology Report was given by Wayne Ammons, Committee Chair. There were no action items.

The Educational Trust report was presented by Christina Forth, Board Contact. There were no action items.

The ADDC Foundation report was presented by Christina Forth, Board Contact. There were no action items.
**Convention Reports**

The 2017 Convention report was presented by Evelyn Green, 2017 Convention GAC.

- There are 231 registrants for convention, including 41 first timers.
- Evelyn Green requested general consent to approve a convention refund of $275 for William Worek, who could not attend due to a work trip that prevented him from attending. General consent was given.
- Evelyn Green requested general consent to approve a convention refund of $250 for Katie Mason, Abilene Club, who could not attend because she was coming as a first timer with another member who couldn’t attend due to a family emergency. After some discussion, the Board voted (7 For, 5 Against) to approve the full refund.
- Evelyn Green requested general consent to approve a convention refund of $225 for Sherry Meers, Abilene Club, due to family medical reasons. General consent was given.
- Evelyn Green requested general consent to approve a convention refund of $225 for Renee Durham, Lone Star Club, who could not attend due to her son’s medical appointment that was rescheduled because of the hurricane. General consent was given.
- Evelyn Green requested general consent to approve a convention refund of $305 for April McLachlan, Edmonton Club, because of a job conflict. General consent was given.
- Marilyn Carter, requested general consent to approve a convention refund of $305 for Deborah Porath, who could not attend due to family emergency. General consent was given.

The 2018 Convention report was presented by Christina Forth, President-Elect. There were no action items.

The 2019 Convention report was presented by Terry Ligon, Vice-President. There were no action items.

The 2020 Convention report was presented by Keith Atkins, Secretary. There are no action items. The bid will be voted on during the Business Session.

**Board Reports**

Bev Roberts, 2017 Region I Director, presented the report for Region I. There were no action items.

Jan Bell, 2017 Region II Director, presented the report for Region II. There were no action items.

Claudia Prather, 2017 Region III Director, presented the report for Region III. There were no action items.

Joan Cartwright, 2017 Region V Director, presented the report for Region V. There were no action items.

Wendy Sparks, 2017 Region VI Director, presented the report for Region VI. There were no action items.
Marilyn Carter, Region VII Director, presented the report for Region VII. There were no action items.

Wayne Ammons, ADDC Webmaster, gave the Technology Report. There were no action items. Evelyn Green, 2017 Region IV Director, presented the report for Region IV. There were no action items.

Mark Loch, ADO Manager, gave the ADO report. There were no action items.

Linda Rodgers, 2017 ADDC Executive Assistant, presented the Executive Assistant’s report. There were no action items.

Sheryl Minear, 2016 Parliamentarian, presented the Parliamentarian’s report. There were no action items.

Connie Harrison, 2017 Immediate Past President, did not submit an Immediate Past President’s report.

Tammy Watkins, 2017 Treasurer, presented the Treasurer’s report. There were no action items.

Keith Atkins, 2017 Secretary, presented the Secretary’s report.

- General consent to ratify the votes taken by the board since the 2017 Budget and Planning Meeting up to 9/15/2017 as outlined in the chart attached to and made a part of the Secretary’s report. General consent was approved.
- Request was made that the Webmaster create folders on Dropbox for various levels of the organization. Wayne will create folders with security for Board, Committees, Regional Directors, etc.

Terry Ligon, 2017 Vice-President, presented the Vice-President’s report. There were no action items.

Christina Forth, 2017 President-Elect, presented the President-Elect’s report.

- Request was made that the Webmaster research applications similar to Constant Contact to see what options and cost structures are available. The issue will be brought to the 2018 Board at the 2018 B&P Meeting.

Maggi Franks, 2017 President, presented the President’s report. There were no action items.
**New Business**

President Maggi Franks called for any changes in the convention’s agenda which is printed on pages 7-18 of the official program. President Maggi Franks requested general consent to approve the agenda for convention in the official program with the changes mentioned and with any further emergency changes. General consent was given.

The meeting was adjourned at 3:25 PM.

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Keith Atkins, 2017 ADDC Secretary

Maggi Franks, 2017 ADDC President

Review Committee Approved: 10/30/17

Approved: 10/31/17
The sixty-sixth Annual Convention and Educational Conference (Convention) of the Association of Desk and Derrick Clubs (ADDC) was called to order by Maggi Franks, 2017 ADDC President, at 8:01 AM, September 22, 2017 at the Holiday Inn Riverwalk in San Antonio, Texas. There were 231 registered for the meeting.

Maggi Franks, 2017 ADDC President and Keith Atkins, 2017 ADDC Secretary were present at this meeting.

The 2017 ADDC Board of Directors was present.

Following the opening ceremonies, the ADDC Foundation presented the Energy Symposium entitled “Different Aspects of the Energy Industry.”

The panelists for the 2017 Energy symposium were:

- Bill Stevens – President, Windriver Associates, LLC
- Ryan Sitton – Texas Railroad Commissioner
- Omar Garcia – President, South Texas Energy & Economic Roundtable (STEER)

At the conclusion of the Energy Symposium, the Business session was resumed.

The communications were read by Linda Rodgers, 2017 ADDC Executive Assistant.

The Registrar Committee report was presented by Donna Altomari, Committee Chair.

Number of clubs eligible to vote: 49
Number of clubs registered: 46
Number of clubs present at this session: 46
Number of clubs needed for a quorum: 24
The following clubs were not registered at this convention:

Region I  Oil Heritage Desk and Derrick Club
          Ohio Valley Desk and Derrick Club
Region V  Abilene Desk and Derrick Club

The President announced that a quorum was present.

The President asked for general consent to adopt the report of the Registrar Committee. The report was adopted.

The Rules of Convention were presented by Judi Adams, Rules Committee Chair.

The President asked for general consent to adopt the Rules of Convention as presented. The Rules were adopted. The report is attached to and made a part of these minutes.

The President announced corrections to the official printed program for the 66th Annual Convention. The official printed program with these corrections and any emergency corrections was approved at the Pre-Convention Board Meeting.

The President introduced Joyce Nolly, Midland Club, as the timekeeper for the convention.

The President recognized the 41 first timers.

Tammy Watkins, ADDC Treasurer, presented the Treasurer’s Report.


Wayne Ammons, Technology Committee Chair, presented the Technology Committee Report.

The Nominating Committee report was presented by Linda Rodgers, Nominating Committee Chair.

   The following nominees were received by the committee:

   Terry Ligon, President-Elect
   Keith Atkins, Vice-President
   Evelyn Green, Secretary
   Wendy Sparks, Treasurer

   The report is attached to and made a part of these minutes.

The President stated as provided in Article IX- Election of Officers, Section 2. (g) of the ADDC bylaws, additional nominations may be made from the floor
by any delegate, however the nominations need a second from three (3) club delegates. The President opened the floor for nominations.

There were no nominations from the floor for the offices of President-Elect, Vice-President, Treasurer or Secretary.

The President declared nominations closed.

The President presented the official slate of candidates for 2018 Board of Directors.

The meeting was in recess until the conclusion of the Salute to the Industry Luncheon.

**Salute to Industry Luncheon**  
**Friday, September 22, 2017**  
**12:00 PM**

Christina Forth, 2017 ADDC President-Elect, served as Master of Ceremonies for the Salute to Industry Luncheon.

Anita Fanshier, Great Bend Club, provided a Toast to Industry.

Dorothy Jordan, Corpus Christi Club, introduced the keynote speaker, Guy Bob Buschman, GBC Minerals, Ltd.

Sheryl Minear, Certification Program Committee member, presented the committee’s report.

Theresa Adams, ADDC Foundation Chair, presented the Foundation’s report.

Rena Shaffer, ADDC Educational Trust Chair, presented the Educational Trust report.

**Afternoon Business Session**  
**Friday, September 22, 2017**  
**2:30 PM**

The business session was reconvened at 2:30 PM by the President.

Donna Altomari, Registrar Committee Chair, presented the Registrar Committee Report.

- Number of clubs eligible to vote: 49
- Number of clubs registered: 46
Number of clubs present at this session: 46
Number of clubs needed for a quorum: 24

The President declared there was a quorum.

The Candidates Caucus was presented by Linda Rodgers, 2017 Nominating Committee Chair and Lori Landry, committee member.

Terry Ligon, President-Elect
Keith Atkins, Vice-President
Evelyn Green, Secretary
Wendy Sparks, Treasurer

Sharon Hiss, committee member, presented the Public Relations Committee Report.

Mark Loch, ADO Manager, presented the ADO Report.

The President presented a special report on behalf of the ADDC Board of Directors, recommending a mail ballot vote be taken on a proposed bylaws amendment to eliminate the office of Vice-President from the ADDC Board of Directors beginning in 2019.

Sheryl Minear, ADDC Parliamentarian, gave a Parliamentary Briefing.

The President conducted the 2017 ADDC Open Forum. All members in attendance were given the right to speak.

- Proposed bylaws amendments were brought before the assembly for discussion.
- Jonathan Slay, Chair of the special Realignment Committee, presented the committee’s full report. The floor was opened for discussion.
- A request was made for the ADO Manager and ADDC Webmaster to be removed from the Officers page on the Website.

The meeting was in recess until Saturday, September 23, 2017 at 8:30 AM
Maggi Franks, 2017 ADDC President, reconvened the business meeting at 8:38 AM, Saturday September 23, 2017.

Judi Adams, Westbank Club, presented the Celebration of Life for ADDC members whom have passed since the 2016 Convention.

Donna Altomari, Registrar Committee Chair, presented the Registrar Committee Report.

- Number of clubs eligible to vote: 49
- Number of clubs registered: 46
- Number of clubs present at this session: 46
- Number of clubs needed for a quorum: 24

The President declared there was a quorum.

The President announced that since there was only one candidate for each office on the Nominating Committee’s Slate of Officers, and as allowed by Rule No. 11 of the Rules of Convention, if there is no objection from a delegate, the election can be accepted by acclamation.

Hearing an objection from a delegate, the election was conducted by ballot.

The President dismissed the Registrar Committee and the ADDC Parliamentarian to count the ballots.

Joan Cartwright, Region V Director, presented the Region V Report.

Jan Bell, Region II Director, presented the Region II Report.

Marilyn Carter, Region VII Director, presented the Region VII Report.

The 2018 Convention Report was given by Betty Wajda, General Arrangements Chair.

- Date: September 19-22, 2018
- Location: Evansville, IN
- Hotel: Doubletree by Hilton
- Room Rates: $129 single/double $149 triple/quad

Bev Roberts, Region I Director, presented the Region I Report.
Evelyn Green, Region IV Director, presented the Region IV Report.

The 2019 Convention Report was presented by Tammy Watkins, Co-GAC.

- **Date:** September 18-21, 2019
- **Location:** Kansas City, MO
- **Hotel:** Marriott Country Club Place
- **Room Rates:** $169 single – quad

Claudia Prather, Region III Director, presented the Region III Report.

Wendy Sparks, Region VI Director, presented the Region VI Report.

The Region Directors’ reports are available on the ADDC website and are a part of these minutes.

Region I, represented by Penny Jacobs, Three Rivers Club, presented the 2020 Convention bid:

- **Date:** September 16-20, 2020
- **Location:** Pittsburg, PA
- **Hotel:** Sheraton Pittsburg Station Square
- **Room Rates:** $149/night single – quad

With only one bid for the 2020 Convention, the President asked for general consent to approve the bid. The bid was approved.

Judi Adams, Rules Committee Chair, presented the Rules Committee Report.

Judi Adams made a motion on behalf of the Rules Committee to adopt all of the proposed amendments to the ADDC Bylaws and Standing Rules.

The President presented the proposed amendments individually to the delegates for consideration.

*Proposed Bylaws Amendment #2 -*

*Bev Roberts, Region I Director, on behalf of the 2017 Board of Directors, requested the withdrawal of Proposed Amendment #2. The amendment will not be considered.*

*Proposed Bylaws Amendment #1 - Amend Article I – Name by striking the words “Association of Desk and Derrick Clubs hereinafter referred to as “Association” after*
the word “be” and inserting the words ADDC Energy Education dba ADDC, hereinafter referred to as ADDC.”

Those in Favor: 12
Those opposed: 34

The Proposed Bylaws Amendment #1 failed.

Proposed Bylaws Amendment #3 - Amend Article VII – Dues and Fees, Section 1 (a) by striking the words “Forty-Five Dollars ($45.00)” between the words “be” and “in” and inserting the words “Sixty-Five Dollars ($65.00).”

Naomi Reid of the Alberta Foothills Club made a motion to amend the proposed bylaws amendment by striking the words “Sixty-Five Dollars ($65.00)” between the words “be” and “in” and inserting the words “Fifty-Five Dollars ($55.00).” The motion was seconded.

Those in Favor: 25
Those opposed: 21

The amendment to the Proposed Bylaws Amendment #3 was adopted.

Proposed Bylaws Amendment #3 as amended - Amend Article VII – Dues and Fees, Section 1 (a) by striking the words “Forty-Five Dollars ($45.00)” between the words “be” and “in” and inserting the words “Fifty-Five Dollars ($55.00).”

Those in Favor: 33
Those opposed: 13

The Amended Proposed Bylaws Amendment #3 was adopted.

Article VII – Dues and Fees Section 1(a) will now read: Annual dues payable to the Association by each club shall be Fifty-Five Dollars ($55.00) in U.S. funds for each member of such club.

Proposed Bylaws Amendment #4 to amend Article XVI – Publications, by striking the Article in its entirety and renumber the remaining subsequent articles.

Those in Favor: 45
Those opposed: 0
Those abstaining: 1

The Proposed Bylaws Amendment #4 was adopted.

Proposed Bylaws Amendment # 5 to amend Article XVIII – Insignia (Emblem) by striking the paragraph in its entirety and inserting the following paragraph: The
The official insignia (emblem) of the Association of Desk and Derrick Clubs shall be an oval with a black background and gold outline with gold letters “ADDC” in the center.

Those in Favor: 23
Those opposed: 22
Those abstaining: 1

The Proposed Bylaws Amendment #5 failed.

Proposed Standing Rules Amendment #1 to amend Standing Rule 10 b by striking the words “Association Board approval” between the words “receive” and “by” and inserting the words “approval from the ADDC Immediate Past President.”

Those in Favor: 43
Those opposed: 3

The Proposed Standing Rules Amendment #1 was adopted.

Standing Rule 10 b. will now read: Any such item and accompanying printed materials bearing the words “Desk and Derrick”, “D&D”, “Association of Desk and Derrick Clubs”, “ADDC”, and/or the trademark (insignia) must receive approval from the ADDC Immediate Past President by application through the regional director.

The President presented two bylaws amendments to be sent to the clubs for a mail vote. The current vote on these items will be to approve handling these bylaws amendments via a mail vote by the clubs before the end of the year. The two amendments, if adopted, would go into effect in 2019.

Proposed Mail Vote #1 - Bylaws Amendment to amend Article III – Structure by striking the Article in its entirety and substituting the following:

Section 1.
The Association shall consist of four (4) regions.
  a) Clubs formed inside the United States and Canada shall be a part of the geographical regions as set forth in Section 2 of this article.
  b) Clubs formed outside the United States and Canada shall be assigned to the active region in the closest geographic proximity.

Section 2.
  a) The Central Region shall consist of the states of Kansas, Nebraska, Oklahoma, and the northeastern portion of the state of Texas bounded on the north by the northerly boundary lines of the counties of Bowie, Clay, Cooke, Fannin, Grayson, Lamar, Montague, Red River and Wichita; on the east by the easterly boundary lines of the counties of Bowie, Cass, Harrison, Marion, Panola, Sabine, and Shelby; on the south by
the southerly boundary lines of the counties of Anderson, Cherokee, Coryell, Freestone, Limestone, McLennan, Nacogdoches, Sabine, and San Augustine, and on the west by the westerly boundary lines of the counties of Archer, Bosque, Erath, Palo Pinto, Wichita, and Young.


c) The Southeast Region shall consist of the states of Alabama, Arkansas, Florida, Georgia, Louisiana, Mississippi, North Carolina, South Carolina, Tennessee, and the southeast portion of the state of Texas bounded on the north by the southerly boundary lines of the counties in the Central and West Regions.

d) The West Region shall consist of the states of Alaska, Arizona, California, Colorado, Hawaii, Idaho, Montana, New Mexico, Nevada, North Dakota, Oregon, South Dakota, Utah, Washington, Wyoming, the western portion of the state of Texas bounded on the east by the westerly boundaries of the counties in the Central Region and on the south by the northerly boundaries of the counties in the Southeast Region and the provinces of Alberta, British Columbia, Manitoba, and Saskatchewan in Canada.

A motion was made by Mary Lou Kitowski, Heartland Club to refer the realignment back to a committee for further review and more time for clubs to consider. The motion was seconded.

Those in Favor: 2
Those opposed: 43
Those abstaining: 1

The motion to refer back to a committee failed.

Proposed Mail Vote #1 - Bylaws Amendment to amend Article III – Structure by substitution.

Those in Favor: 41
Those opposed: 5

The Proposed Mail Vote #1 was adopted.
Proposed Mail Vote #2 - Bylaws amendment to amend Article VIII – Officers, Section 1 by striking the words “Vice-President” between the words “President-Elect” and “Secretary.”

On the question to issue a mail vote from the ADDC Board of Directors.

Those in Favor: 44
Those opposed: 2

The Proposed Mail Vote #2 was adopted.

The meeting was in recess until the conclusion of the Member Recognition Luncheon.

Member Recognition Luncheon
Saturday, September 23, 2017
12:15 PM

Terry Ligon, 2017 ADDC Vice-President, served as Master of Ceremonies for the Membership Recognition Luncheon.

The Invocation was given by Naomi Reid, Alberta Foothills Club.

Maggi Franks, 2017 ADDC President, presented the years of service recognition.

Elaine Nguyen, Midland Club, introduced the keynote speaker, Stuart Mussler, Director of Stakeholder Relations, ConocoPhillips.

Ryan Masterson, Tri State Club, presented a report on how being a Desk and Derrick member has affected him professionally.

Mary T. Vaughn, Scrapbook Committee member, gave a special presentation.

Rena Shaffer, Contest Committee Chair, presented the 2017 AIMEE Awards.

Carrie Harmon, Public Relations Committee member, presented the 2017 Distinguished Energy Service Award and Distinguished Member Service Awards.

DESA – was awarded to T. Greg Merrion – Merrion Oil and Gas Corporation
DMSA – were awarded to Nell Lindenmeyer and Linda Rodgers, both members of the Farmington Club.
Afternoon Business Session
Saturday, September 23, 2017
3:00 PM

Maggi Franks, 2017 ADDC President, reconvened the business meeting at 3:00 PM, Saturday September 23, 2017.

The President presented the President’s Report.

The President announced the election results. Serving on the 2018 ADDC Board of Directors are:

- President – Christina Forth
- President-Elect – Terry Ligon
- Vice-President – Keith Atkins
- Secretary – Evelyn Green
- Treasurer – Wendy Sparks
- Immediate Past President – Maggi Franks
- Region I Director – Carrie Harmon
- Region II Director – Beth Etzkorn
- Region III Director – Carol Schiavone
- Region IV Director – Sue Weaver
- Region V Director – Andrea McGarra
- Region VI Director – Casi Nichols
- Region VII Director – Tracy Fillmore

Industry Banquet
Saturday, September 23, 2017
7:00 PM

Maggi Franks, 2017 ADDC President, presided over the Banquet.

The invocation was given by Patricia Defee, El Dorado Club.

The President recognized the Past ADDC Presidents.
The Keynote Speaker was introduced by Daniela Krawchyk, Three Rivers Club.

The Keynote Speaker was Scott Miller, Senior Management Aviation Safety and Travel Services – Valero Energy Corporation.

The President recognized the 2017 ADDC Committee Chairs.

Evelyn Green, 2017 Convention GAC, recognized the 2017 Convention committee members.

The President presented the 2017 Board of Directors.

- President – Maggi Franks
- President-Elect – Christina Forth
- Vice-President – Terry Ligon
- Secretary – Keith Atkins
- Treasurer – Tammy Watkins
- Immediate Past President – Connie Harrison
- Region I Director – Bev Roberts
- Region II Director – Jan Bell
- Region III Director – Claudia Prather
- Region IV Director – Evelyn Green
- Region V Director – Joan Cartwright
- Region VI Director – Wendy Sparks
- Region VII Director – Marilyn Carter

The 2017 ADDC President presented the gavel to Christina Forth, 2018 President.

The President presented the 2018 Board of Directors:

- President – Christina Forth
- President-Elect – Terry Ligon
- Vice-President – Keith Atkins
- Secretary – Evelyn Green
- Treasurer – Wendy Sparks
- Immediate Past President – Maggi Franks
- Region I Director – Carrie Harmon
- Region II Director – Beth Etzkorn
Region III Director – Carol Schiavone
Region IV Director – Sue Weaver
Region V Director – Andrea McGarrah
Region VI Director – Casi Nichols
Region VII Director – Tracy Fillmore

The benediction was given by Keith Atkins, 2017 ADDC Secretary.

The 2017 Convention & Educational Conference was adjourned by the President at 9:15 PM.

Keith Atkins, 2017 ADDC Secretary
Maggi Franks, 2017 ADDC President

Review Committee Approved: 10/30/2017
Approved: 10/31/2017
Association of Desk and Derrick Clubs  
2017 Post-Convention Joint Board Meeting  
Holiday Inn Riverwalk Hotel  
San Antonio, Texas  
September 23rd, 2017

Minutes

The 2017 Post-Convention Joint Board Meeting of the 2017 Association of Desk and Derrick Clubs (ADDC) Board and the 2018 ADDC Board was called to order by the 2017 ADDC President, Maggi Franks at 3:37 PM, September 23rd, 2017, in the Rhumba Meeting Room at the Holiday Inn Riverwalk Hotel in San Antonio, Texas. The secretary, Keith Atkins, was present. A quorum was present.

Those in attendance were, President, Maggi Franks; President Elect, Christina Forth; Vice President, Terry Ligon; Secretary, Keith Atkins; Treasurer, Tammy Watkins; Region I Director, Bev Roberts; 2018 Region I Director Elect, Carrie Harmon; Region II Director, Jan Bell; 2018 Region II Director Elect, Beth Etzkorn; Region III Director, Claudia Prather; 2018 Region III Director Elect, Carol Schiavone; Region IV Director, Evelyn Green; 2018 Region IV Director Elect, Sue Weaver; Region V Director, Joan Cartwright; 2018 Region V Director-Elect, Andrea McGarrah; Region VI Director, Wendy Sparks; 2018 Region VI Director Elect, Casi Nichols; Region VII Director, Marilyn Carter; and 2018 Region VII Director Elect, Tracy Fillmore.

Sheryl Minear, Parliamentarian and Linda Rodgers, ADDC Executive Assistant were also in attendance.

Mark Loch, ADO Manager; and Wayne Ammons, Webmaster attended as guests.

Unfinished Business

Keith Atkins, 2017 Secretary, passed out final 2017 votes to be ratified. General consent to ratify the votes was given.

New Business

There was none.

The meeting was adjourned at 3:42 PM.

Keith Atkins, 2017 ADDC Secretary

Maggi Franks, 2017 ADDC President

Review Committee Approved: 10/30/17  
Approved: 10/31/17
The 2017 Post-Convention Board Meeting of the 2018 Association of Desk and Derrick Clubs (ADDC) Board was called to order by 2018 President Christina Forth on Saturday, September 23, 2017 at 3:38 p.m. in the Bolero Meeting Room at the Holiday Inn Riverwalk in San Antonio, Texas. The 2018 Secretary, Evelyn Green was present. A quorum was present.

Those in attendance were Christina Forth, President; Terry Ligon, President-Elect; Keith Atkins, Vice President; Evelyn Green, Secretary; Wendy Sparks, Treasurer; Maggi Franks, Immediate Past President; and Regional Directors: Carrie Harmon, Region I; Beth Etzkorn, Region II; Carol Schiavone, Region III; Sue Weaver, Region IV; Andrea McGarrah, Region V; Casi Nichols, Region VI and Tracy Fillmore, Region VII.

President Christina Forth asked for general consent to appoint Marilyn Carter as the 2018 ADDC Parliamentarian and Linda Rodgers as the 2018 ADDC Executive Assistant. The appointments were approved.

Marilyn Carter, 2018 Parliamentarian, Linda Rodgers 2018 ADDC Executive Assistant, Mark Loch, ADO Manager and P. Wayne Ammons, ADDC Webmaster attended the meeting without voice or vote.

Unfinished Business

There was no unfinished business.

New Business

President Christina Forth announced that the 2018 Budget and Planning Meeting would be held January 19-20, 2018 at the Double Tree Warren Place Hotel in Tulsa, Oklahoma.

Linda Rodgers, 2018 ADDC Executive Assistant asked to address the Board. Permission was given. Linda advised the Board that she would like to step down as the ADDC Executive Assistant. In light of the discussion by membership regarding the positions that members felt could be eliminated to save ADDC Costs, she suggested that the office of Executive Assistant and ADDC Secretary or possibly the office of Vice President could be combined into one position.

President Christina Forth advised the Board that because of the discussion at the Open Forum held during the Business Session of the Convention regarding an Audit of the Association Financial Records be conducted. It was suggested that the Board move forward with this request by Membership with an Ad Hoc Committee being appointed by the Board to conduct this audit.
A discussion regarding the current banking arrangements for the Association was held. Keith Atkins suggested that due to the move of the ADO Office to West Virginia, that the Association move the banking to one in that area or a larger bank that has locations more accessible than the current facility. There was discussion of the cost of moving the current accounts.

President Christina Forth discussed the future convention line-up with the possibility of the Association realignment and how this would be affected. With the 2018, 2019 and 2020 ADDC Annual Conventions already approved within the current rotation schedule, no action would be taken at this time. There was a discussion of the feasibility of utilizing one hotel, with a global contract for meetings, which could possibly reduce the cost of hotel fees.

A discussion was held regarding the Realignment of the Association Regions. Comments that were told to Board Members by members were discussed.

Marilyn Carter, ADDC Parliamentarian advised the Board that the Clubs need to be advised that the realignment is a 2/3 vote – not a majority vote due to it being a change in the Association Bylaws.

President Christina Forth advised the Board that Proposed Amendments that failed at this Convention should be readdressed in 2018.

Linda Rodgers asked to again address the Board – permission was granted. At this time Linda elected to remove herself as the 2018 ADDC Executive Assistant. The Board accepted her decision and she was excused from the meeting. After further discussion the consensus of the Board was that this decision would be made by the President. Christina Forth announced that a decision would be made of combining the offices and she would advise the Board.

President Christina Forth advised the Board that a discussion was held regarding the discontinuation of the Regional Meeting's President's Pins. Regional Directors will talk to Club Presidents and get a consensus of their thoughts.

The President again announced that the 2018 Budget and Planning Meeting would be held at the Double Tree Warren Place Hotel in Tulsa. She advised the Board that the Association pays for one-half (1/2) of the room cost for the Board Member. The Board will be receiving information in the near future.

Wendy Sparks, Treasurer advised Board Members that the 2018 Annual Budget Form will be sent out shortly. Maggie Franks, Immediate Past President explained to new Board Members how the budget form works and the formulas that are used for reimbursement.

President Christina Forth advised the Board that at the 2018 ADDC Annual Convention the Board Meeting would be held on Tuesday and the Board Field Trip will be on Monday.

There being no further business, the meeting was adjourned on Saturday, September 23, 2017 at 4:45 p.m.

__________________________________________
Evelyn Green, 2018 ADDC Secretary

__________________________________________
Christina Forth, 2018 ADDC President

Review Committee Approved: Oct. 18, 2017
Approved: Oct. 18, 2017
December 1, 2017

TO: All Club Presidents
FROM: 2017 Rules Committee
SUBJECT: Proposed Amendments to Bylaws and/or Standing Rules

In accordance with Article XXVI-Amendments, Section 1 (a) “…the proposed amendments are submitted in writing to the Chairman of the Rules Committee by an Association Officer, the Board of Directors, the Rules Committee, or a club prior to a deadline date set by the Board of Directors, such date not to be less than ninety (90) days prior to convention, and…”

The deadline to submit proposed amendments to the ADDC Bylaws and/or Standing Rules to the Rules Committee for presentation to the delegates at the 2017 ADDC Convention is **Thursday, February 1, 2018**.

If your club wishes to propose a change, please use the **Rules 1** form (posted with this letter and in the Forms section of the ADDC website). If you or your club wishes to discuss the proposals before they are submitted, please feel free to call or email me.

It is very important to include all information on the form, especially the Article number or Standing Rule number as it now reads, and then state the wording you are proposing.

Please send the **Rules 1** form with any and all proposed amendments to the ADDC Bylaws and/or Standing Rules to me at the above address or email address by the March 1 deadline. It must be postmarked or e-mailed by that date to be considered.

NOTE: Be sure to follow up after sending the proposed amendment(s) with either an email or phone call to be sure I have received them.

Judi Adams
2017 Rules Committee Chair

Copy: Maggi Franks, ADDC President
Christina Forth, ADDC President Elect
ADO Manager
ASSOCIATION OF DESK AND DERRICK CLUBS  
Proposed Bylaws or Standing Rules Amendments  

SUBMIT TO: Rules Committee Chairman  
See Committee Roster for Name and Address  

Submitted By:  
Club Name:  

Address:  
City, State, Zip  

Phone:  
e-Mail:  

Signed: (Club President and One other Officer)  
Date:  

On behalf of the ________________________________ (club name),  
I move to consider the following proposed amendment(s) to the ADDC Bylaws and/or Standing Rules:  

| Proposed Bylaws Amendment 1 |  
| Article ___ Section ___ Paragraph ______ |  
| Currently Reads: |  
| Proposed Change: |  
| Amend to Read: |  
| Rationale: |  

<p>| Proposed Bylaws Amendment 2 |<br />
| Article ___ Section ___ Paragraph ______ |<br />
| Currently Reads: |<br />
| Proposed Change: |<br />
| Amend to Read: |<br />
| Rationale: |</p>
<table>
<thead>
<tr>
<th>Proposed Bylaws Amendment 3</th>
</tr>
</thead>
<tbody>
<tr>
<td>Article ___ Section ___ Paragraph ______</td>
</tr>
<tr>
<td>Currently Reads:</td>
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<tr>
<td>Proposed Change:</td>
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<tr>
<td>Amend to Read:</td>
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<tr>
<td>Rationale:</td>
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<table>
<thead>
<tr>
<th>Proposed Bylaws Amendment <strong>EXAMPLE</strong></th>
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<tbody>
<tr>
<td>Article XI Section 2 Paragraph c</td>
</tr>
<tr>
<td>Currently Reads: (c) One meeting shall be held jointly with the newly elected Board of Directors immediately following the annual convention.</td>
</tr>
<tr>
<td>Proposed Change: Delete: “immediately following the convention.” and replace with “within 48 hours of convention.”</td>
</tr>
<tr>
<td>Amend to Read: (c) One meeting shall be held jointly with the newly elected Board of Directors within 48 hours of convention.</td>
</tr>
<tr>
<td>Rationale: Provides lee-way for timing of post-convention meeting, if needed.</td>
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</tbody>
</table>
### Proposed Standing Rules Amendment 1

<table>
<thead>
<tr>
<th>Rule Number</th>
<th>Paragraph</th>
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<tbody>
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<td></td>
<td></td>
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**Currently Reads:**

**Proposed Change:**

**Amend to Read:**

**Rationale:**

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### Proposed Standing Rules Amendment 2

<table>
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<tr>
<th>Rule Number</th>
<th>Paragraph</th>
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<tbody>
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</table>

**Currently Reads:**

**Proposed Change:**

**Amend to Read:**

**Rationale:**

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### Proposed Standing Rules Amendment *EXAMPLE*

<table>
<thead>
<tr>
<th>Rule Number</th>
<th>Paragraph</th>
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</thead>
<tbody>
<tr>
<td>11</td>
<td>c</td>
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</table>

**Currently Reads:** c. Should the balance in the Convention Fund exceed $20,000, the Association Board may transfer, as the need arises, no more than $10,000 in any one year to the General Fund.

**Proposed Change:** Delete “no more than $10,000 in any one year” and replace with “up to $15,000 in any one year.”

**Amend to Read:** c. Should the balance in the Convention Fund exceed $20,000, the Association Board may transfer, as the need arises, up to $15,000 in any one year to the General Fund.

**Rationale:** Provides options to move additional monies if need arises.
January 1, 2017

RE: Sponsorship Opportunities – 67th Annual ADDC Convention and Educational Conference

The Clubs in Region II of the Association of Desk and Derrick Clubs (ADDC) are honored to be hosting the Association’s 67th Annual International Convention and Educational Conference to be held in Evansville, Indiana September 18-22, 2018. Region II, which currently has clubs in Illinois, Indiana and Michigan, is striving to make this event an outstanding educational opportunity for all attendees.

The Association of Desk and Derrick Clubs, (ADDC), an international non-profit organization, is a premier provider of energy education and professional development for individuals actively employed in, affiliated with, or retired from the petroleum, energy and allied industries as well as individuals interested in increasing their knowledge about these industries. Our motto is “Greater Knowledge – Greater Service”.

The new Evansville Doubletree Hotel located in downtown Evansville, Indiana will be the 2018 Conference site. In addition to our business meetings, the Conference will feature industry speakers, educational field trips, seminars and a round-table symposium covering a variety of energy and management related topics.

The 2018 ADDC Board of Directors and the General Arrangements Committee invite you to take advantage of a unique sponsorship opportunity. All sponsors will be recognized on the Association website and in the meeting’s printed program. The types of sponsorships available are identified on the attached Sponsorship Form.

ADDC qualifies as a non-profit organization under IRS Code 501(c)(6) and under IT-496 R paragraph 149(1)(l) of the Canadian Income Tax Act. Contributions or gifts may be deductible as a trade or business expense rather than as a charitable donation.

Contributions may be sent to the 2018 ADDC Convention Fund, Association Distribution Office, P O Box 847, Bethany, Oklahoma 73008. Please enclose the Sponsorship Form indicating your sponsorship preference. For additional information about ADDC or the convention, please contact us at one of the addresses listed below or visit our website (www.addc.org).

Thank you for considering sponsorship of the 67th Annual ADDC Convention and Educational Conference.

2018 ADDC Convention General Arrangements Committee

Donna L. Hartig  
GAC Chairman  
P O Box 5127  
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dlhartig@aol.com

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Gaylord, MI 49735  
bwajda@alphacom.net

Association Distribution Office • P.O. Box 847 • Bethany Oklahoma 73008  
Phone 405-543-3464  
ado@addc.org
Association of Desk and Derrick Clubs  
67th Annual Convention and Educational Conference  
Evansville, Indiana  
September 18-22, 2018

**Sponsorship Donation Form**

<table>
<thead>
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<th>Amount</th>
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<tr>
<td>Diamond Level</td>
<td>$5,000 and greater</td>
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<tr>
<td>Titanium Level</td>
<td>$4,000 to $4,999</td>
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<tr>
<td>Platinum Level</td>
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<tr>
<td>Silver Level</td>
<td>$1,000 to $1,999</td>
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<tr>
<td>Bronze Level</td>
<td>$500 to $999</td>
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<tr>
<td>Patron Level</td>
<td>$100 to $499</td>
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Total

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<tr>
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<td></td>
</tr>
<tr>
<td>Signature:</td>
<td>Date:</td>
<td></td>
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Recognition for sponsorship as it will appear in the program and signage:

Name of Company  
Or Individual__________________________________________________________

Address

Phone/Fax/  
E-mail

Contact

*If paying by check, please make check payable to 2018 ADDC Convention Fund.*  
For security reasons, we cannot accept credit card information via email.

**Please complete and return to:**  
Association of Desk and Derrick Clubs  
P O Box 847  
Bethany, Oklahoma 73008
Most people use plastic products every day, but what they may not know is that natural gas plays a huge role in its manufacturing.

There is now another reason natural gas is so important in our everyday lives, plastic. Many of us use plastic products every day and never think about where they come from or how they are manufactured. The Marcellus and Utica Shales that are producing our affordable natural gas also produce a natural gas liquid called ethane.

Cracker plants, much like the Shell Cracker Plant being built in Pittsburgh, heats the ethane to break or “crack” its molecules to make ethylene. And, one of the products ethylene will be used to produce is plastic.

The Penn State Extension explains this process:

*We see it all around, in everything from food packaging, medical equipment, furniture, and vehicles, to toys, computers, and clothing. But most people don’t realize that natural gas is where a lot of plastic production starts.*

*The first stop in the processing of plastic from natural gas is the cracker plant. Crackers turn either naphtha, a crude oil-based product, or ethane, a natural gas liquid, into ethylene, a starting point for a variety of chemical products. In parts of the wet gas-rich Marcellus and Utica*
shales, ethane is significantly cheaper than naphtha, and crackers using the natural gas liquid have a significant advantage. “Feedstocks make up anywhere from 60 to 70 percent of the cost to manufacture petrochemicals” according to the American Fuel and Petrochemicals Manufacturers.

Ethane is formed the same way other hydrocarbons (e.g. oil and gas) are generated. Hundreds of millions of years ago, organic material such as plankton fell to the bottom of a seabed. Over time, it was trapped in sediment in an anoxic environment (lacking oxygen to break these organic materials down completely). Pressure and temperature converted these materials into hydrocarbons.

These hydrocarbon-bearing formations matured at different rates, even within the same formation, depending on temperature, time, and pressure. Within a formation, one area may produce oil, another area ‘wet’ natural gas (natural gas mixed with natural gas liquids), and yet another area only ‘dry’ gas (almost pure methane).

Natural Gas Liquids (NGLs) include ethane, propane, butane, isobutene, and pentane. They also include a small amount of heavier hydrocarbons, such as hexane, heptane, and octane. Ethane is a major component of NGLs, especially in the Marcellus, Utica and Eagle Ford formations. While all of these NGLs can be cracked and used to produce petrochemicals, ethane is often the least expensive to use to create ethylene in places like the Appalachian Basin and the Gulf Coast.

Ethane, like all NGLs, is a liquid underground, but becomes a gas under standard surface pressures and temperatures. Ethane is separated from the gas stream in a processing facility where different pressures and temperatures are applied to draw off each of the gases separately. De-ethanization occurs when the boiling point for only ethane is reached, turning it into a gas.
Purity ethane (at least 90% ethane, but usually higher) then travels in a pipeline to its destination, an ethane cracker plant. At the cracker plant, which has access to a large energy source, ethane is heated to about 1500 degrees Fahrenheit. This process is called cracking, because heat energy is used to break apart or crack molecules to form new molecules. At that temperature ethane (C2H6) molecules lose two hydrogen molecules, which split off to form a separate, stable hydrogen molecule (H2), leaving molecules which are about 80 percent ethylene (C2H4).

The ethylene formed in the cracking process is next transported by pipeline to another facility to be converted to usable products, the most common of which is polyethylene. Ethylene is at this point still a gas and needs pressure and a catalyst to turn it into polyethylene, a resin. The process by which polyethylene is made from ethylene is known as polymerization.

The term “plastic” suggests one material, but there are actually hundreds of different plastic polymers. Polymerization occurs when a chemical reaction causes molecules to react together to form polymer chains. These polymer chains can be engineered to control the specific physical properties of the resulting plastic resin, thus allowing the product to be designed for many different uses. For example, some plastic products may require extra strength, some require maximum flexibility, and others need to be resistant to solvents. All of these requirements can be accounted for by the polymers used in the process.

Polyethylenes may be labeled as low density or high density polyethylenes (LDPE or HDPE), or other designations that can be seen at the bottom of household containers.

Polyethylene resin can be transported by truck, barge, or train to a manufacturing facility to make end products. Cracker plants, therefore, usually have access to a lot of transportation options and warehouse facilities to store and ship resins and liquid products.

Ethane is a valuable NGL, which is an important and economical feedstock for plastics. While ethane is produced in numerous shale regions, it has major value nationally and worldwide in its use.
**MOTTO**
Greater Knowledge—Greater Service

**PURPOSE**
The Association of Desk and Derrick Clubs (ADDC), an international non-profit organization, is a premier provider of energy education and professional development. ADDC’s purpose shall be to promote the education and professional development of individuals employed in or affiliated with the petroleum, energy and allied industries, and to educate the general public about these industries as well as the companies and global communities the members serve.

**MISSION STATEMENT**
Our mission is to enhance and foster a positive image to the global community by promoting the contribution of the petroleum, energy, and allied industries through education by using all resources available.

### 2017 ADDC Board of Directors

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Maggi Franks</td>
<td><a href="mailto:maggsmf@aol.com">maggsmf@aol.com</a></td>
</tr>
<tr>
<td>President Elect</td>
<td>Christina Forth</td>
<td><a href="mailto:christina44th@gmail.com">christina44th@gmail.com</a></td>
</tr>
<tr>
<td>Vice President</td>
<td>Terry Ligon</td>
<td><a href="mailto:terryligon@hotmail.com">terryligon@hotmail.com</a></td>
</tr>
<tr>
<td>Secretary</td>
<td>Keith Atkins</td>
<td><a href="mailto:keith.atkins@murphyusa.com">keith.atkins@murphyusa.com</a></td>
</tr>
<tr>
<td>Treasurer</td>
<td>Tammy Atkins</td>
<td><a href="mailto:tammymayok@yahoo.com">tammymayok@yahoo.com</a></td>
</tr>
<tr>
<td>Immediate Past President</td>
<td>Connie Harrison</td>
<td><a href="mailto:connie.harrison@valero.com">connie.harrison@valero.com</a></td>
</tr>
<tr>
<td>Executive Assistant</td>
<td>Linda Rodgers</td>
<td><a href="mailto:lindar@pescoinc.biz">lindar@pescoinc.biz</a></td>
</tr>
<tr>
<td>Parliamentarian</td>
<td>Sheryl Minear</td>
<td><a href="mailto:sheryl_minear@yahoo.com">sheryl_minear@yahoo.com</a></td>
</tr>
<tr>
<td>ADO Manager</td>
<td>Mark Loch</td>
<td><a href="mailto:ado@addc.org">ado@addc.org</a></td>
</tr>
<tr>
<td>Region I Director</td>
<td>Beverly Roberts</td>
<td><a href="mailto:broberts@amref.com">broberts@amref.com</a></td>
</tr>
<tr>
<td>Region II Director</td>
<td>Janis Bell</td>
<td><a href="mailto:jbell@aenergy.net">jbell@aenergy.net</a></td>
</tr>
<tr>
<td>Region III Director</td>
<td>Claudia Prather</td>
<td><a href="mailto:budckp@gmail.com">budckp@gmail.com</a></td>
</tr>
<tr>
<td>Region IV Director</td>
<td>Evelyn Green</td>
<td><a href="mailto:evelyn@gbcminerals.com">evelyn@gbcminerals.com</a></td>
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<tr>
<td>Region V Director</td>
<td>Joan Cartwright</td>
<td><a href="mailto:joan@burkroyalty.com">joan@burkroyalty.com</a></td>
</tr>
<tr>
<td>Region VI Director</td>
<td>Wendy Sparks</td>
<td><a href="mailto:wsparks@cegx.net">wsparks@cegx.net</a></td>
</tr>
<tr>
<td>Region VII Director</td>
<td>Marilyn Carter</td>
<td><a href="mailto:marilyn.carter@shaw.ca">marilyn.carter@shaw.ca</a></td>
</tr>
<tr>
<td>Webmaster</td>
<td>Wayne Ammons</td>
<td><a href="mailto:webmaster@addc.org">webmaster@addc.org</a></td>
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</tbody>
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